



NOTICE OF WORK DONE OUTSIDE NORMAL WORKING HOURS

(7 p.m. to 7 a.m., weekends, and official holidays)

The contract named herein (indicate name and address of company),

under contract no. _____, is hereby authorised to perform work at the places indicated below, on the dates and times specified, subject to compliance with the conditions set out on the reverse of this form:

Dates	Working hours		Place	
	from	to	site	Building

Nature of work _____

Staff	LAST NAME (uppercase), first name/ CERN ID	Name of sub-contractor, if applicable
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- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____
- 7 _____
- 8 _____
- 9 _____
- 10 _____
- 11 _____
- 12 _____

CERN official in charge of the contract	Contractor's signature of compliance	Stamp of the firm
_____	(see text on reverse of form)	
	Name of official	
Dept/Group _____	_____	
Signature _____	Signature _____	
Date _____	Date _____	



CONTRACTOR COMPLIANCE STATEMENT

The contractor hereby certifies as follows:

1. *The contractor's personnel*

- *have a written contract of employment and a residence and/or work permit and are members of a social security scheme, in particular of a health insurance scheme;*
- *have the necessary border transit documents;*
- *have been registered by the contractor with CERN's Registration Service;*
- *have an access card and, in the event that border crossing is required, a valid Swiss "attestation" or French "Autorisation provisoire de travail".*

2. *The contractor has obtained the necessary authorisation from the French or Swiss authorities for work:*

- *outside normal working hours;*
- *on the territory of a Host State other than the state where the personnel are registered for social security purposes (secondment or "détachement" procedure under article 10 of the social security convention of 3 July 1975 between France and Switzerland).*

Failure by the contractor to comply with these conditions may result in the French or Swiss authorities, or both, forbidding the following, without any right to compensation:

- *access by an employee or the entire staff;*
- *the performance of the work on the Organization's site.*

N.B. No addition or amendment to this document shall be permitted.

Distribution:

- *Original* : *CERN official in charge of the contract*
- *copy* : *Contractor*
- *copy* : *Fire and Rescue Service (fire.brigade@cern.ch)*
- *copy* : *Reception and Access Control (access.surveillance@cern.ch)*